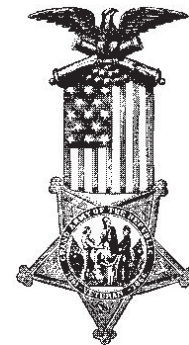




## SONS OF UNION VETERANS OF THE CIVIL WAR Department of Michigan



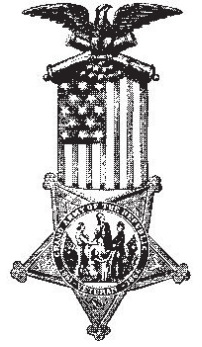
Department Orders #4  
Series 2016-2017

L. Dean Lamphere, Jr., Commander  
Headquarters, Aurora, IL  
June 10, 2016

1. Having received the resignation letter of Brother Gerald Jacobs as Department Secretary due to personal reasons I have accepted his resignation.
2. We would like to extend the appreciation and gratitude Brother Jacobs for his service to the Department and wish him well and good health in the future.
3. Correspondence to the Department should be sent to Department Commander Lamphere until a new Secretary is named at: L. Dean Lamphere, Jr, 1062 Four Seasons Blvd, Aurora, IL 60504 or Emailed to [ldlampherejr@gmail.com](mailto:ldlampherejr@gmail.com)
4. Temporarily Brother Dennis Fyke and Brother George Boller are working on completing some required reports for the National organization filling in as Department Secretary. I have submitted the resignation letter to the Department Council for them to elect a new Department Secretary. I would like to thank Brothers Fyke and Boller for their assistance in these vital tasks.
5. If any Brother is interested in the role of Department Secretary please contact any of the following Department Council members at the email addresses listed: Chuck Worley, PDC - [worleychk@gmail.com](mailto:worleychk@gmail.com) ; Kevin Lindsey, PCC - [klindsey@comcast.net](mailto:klindsey@comcast.net) ; Michael Maillard, PCC - [conrad2008@comcast.net](mailto:conrad2008@comcast.net) .
6. The job description of the Department Secretary is as follows: Department Secretary. The activities of the Department Secretary should include: (1) Processing and responding to Department correspondence; (2) Supplying Camp related report forms to Camp Secretaries who do not have access to the National Web site; (3) Forwarding one copy of the completed Form 22 to the National Secretary and retaining one copy for Department records; (4) Supplying the current version of the "Life Member Reimbursement Form" (Form 10) to Camp Secretaries or Treasurers who do not have access to the National Web site. An updated form is to be used after the beginning of a new calendar year and received by the National Treasurer no later than March 31 of each year. Consult the "C&R" for details on Life Member Reimbursement; (5) Preparing Past-Department/Department Commander, delegate, and alternate credentials to the National Encampment; (6) Maintaining a supply of Department letterhead stationery; (7) Preparing and sending Form 49, "Certificate of Election of Department Officers", to the National Secretary immediately after the annual Department Encampment; (8) In conjunction with the Department Treasurer, prepare and submit a "Department Annual Report" (Form 35) to the National Executive Director on or before May 31 of each year with check for per capita and application fees, plus one copy of each new Brother's membership application; (9) After the Form 35 has been filed, one Form 30 for each affected Brother shall be forwarded to the National Executive Director by the 15th day of the next month after receipt from a Camp Secretary. Payment of per capita due the National Organization for a new Brother or reinstated Brother must accompany a Form 30. A copy of a new Brother's membership application must also be attached; (10) Preparing minutes/proceedings of annual Department Encampments; (11) Maintaining copies of annual Department Encampment meeting minutes/proceedings; (12) Maintaining a copy of the Order's Constitution and Regulations, the Department's Bylaws and a copy of the Bylaws of each Camp within the Department; (13) Maintaining the Department seal and affixing it to Department documents as needed.



## SONS OF UNION VETERANS OF THE CIVIL WAR Department of Michigan



7. Please remember that on July 9, 2016 is the 150<sup>th</sup> Anniversary of the Return of the Civil War Volunteers and Their Battle Flags and the 25<sup>th</sup> Anniversary of the Save the Flags at the State Capital in Lansing, Michigan. Attached to these orders is the flier for this event. Ceremony starts at 1:00pm with a Civil War Infantry Demonstration at 12:30pm. Please come and bring your Camp Flags and the Brothers of the Department of Michigan will stand together as the GAR Flag is presented for display in the Rotunda of the Capital.

In Fraternity, Charity and Loyalty,

/s/

L. Dean Lamphere, Jr  
Department Commander  
Department of Michigan  
Sons of Union Veterans of the Civil War

/s/

David F. Wallace, PDC  
Chief of Staff  
Department of Michigan  
Sons of Union Veterans of the Civil War





# SAVE THE FLAGS



—Photographs courtesy of the State of Michigan Archives

Please join us as the State of Michigan Commemorates the

## 150<sup>TH</sup> ANNIVERSARY OF THE RETURN OF THE CIVIL WAR VOLUNTEERS AND THEIR BATTLE FLAGS AND THE 25<sup>TH</sup> ANNIVERSARY OF SAVE THE FLAGS

Saturday, July 9, 2016

- 10:00 a.m.-3 p.m. State Capitol open for guided tours
- 10:00 a.m.-12:30 p.m. Reenactor check in/registration – 7th Mich. Infantry table/tent
- 10:00 a.m-4 p.m. Exhibits and demonstrations on the grounds of the State Capitol featuring Civil War reenactors, the sculpture “Men of the 14th” by Gary Arens, an original Michigan Artillery Battery Flag displayed by Ron Cleveland and information about the Michigan Capitol Battle Flags
- 10:30 a.m. Flag adoption ceremony in the Capitol rotunda honoring:  
The Multi-Lakes Assoc. for Civil War Studies, Ms. Rebecca Efrd and Ms. Gretchen Starr
- 11:00 a.m. Demonstration and firing by the First Michigan Light Artillery, Battery D
- 11:00 a.m. Vernors samples courtesy of Dr. Pepper/Snapple/Vernors Group
- 11:30 a.m. Performance by the Fifth Michigan Regiment Band
- 12:00 p.m. Battery demonstration and firing by the First Michigan Light Artillery Battery
- 12:00 p.m. Boston Coolers courtesy of Dr. Pepper/Snapple/Vernors Group and Hudsonville Ice Cream
- 12:30 p.m. Infantry demonstration and musket firing
- 1:00 p.m. Ceremony will include troops marching in under the escort of the Michigan National Guard Color Guard, posting of the colors, stacking of arms and an artillery and musket volley. Several reenactor flags and a Grand Army of the Republic flag will be donated to Save The Flags. Ms. Kerry Chartkoff, Founding chair of Save The Flags will be presented with the Milliken/Adams/Kelley 2016 award for Michigan Historic Preservation. Ms. Emily Ernst will also be honored for her third flag adoption.
- 2:30 p.m. 126th Michigan National Guard Marching Band concert

*Please bring lawn chairs, blankets and picnic lunches. Free parking is available in the west lot directly behind the Capitol (entrance is off Allegan Street) and on all city streets. Event information may be found at: <http://capitol.michigan.gov/BattleFlagFlier>.*